

# Lab Safety Fundamentals Training

## CEE 1 Workshops

Lab Safety Fundamentals Training is required for all ASCE activities and must be completed before you attend any of our workshops. In addition, you will need similar training to participate in research opportunities on campus.

Note: You may need to disable your ad blocker and/or enable pop-ups for this website. If the website does not work on Google Chrome, you may need to use Firefox or another browser. The course will require approximately 30 minutes to complete.

If you have any questions, please contact Kathryn Hoang at [projectexec.ucla.asce@gmail.com](mailto:projectexec.ucla.asce@gmail.com).

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**If you have not previously completed the Lab Safety Fundamentals Training,** please follow the instructions below to complete your Lab Safety Fundamentals Training:

1. Access UCLA Worksafe via the link below and sign in using your UCLA Login Information.
  - a. <https://worksafe.ucla.edu/UCLA/Programs/Standard/Control/elmLearner.wml?PortalID=LearnerWeb>
2. Select "Learner Menu" in the banner located on the top right side of the home page. Select "Course Search" in the dropdown menu.
3. Find "Laboratory Safety Fundamentals" and complete the course.
4. When you have completed the course, navigate back to the "Learner Menu" again in the banner on the top right side of the page. Select "My Transcript" in the dropdown menu.
5. Find "Lab Safety Fundamentals." In that same row, select "Print" under the *Certificate* column and screenshot/clip an image of the Certificate of Completion.
6. Submit this screenshot of your Certificate of Completion when you RSVP for a CEE 1 Workshop.

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**If you have previously completed the Lab Safety Fundamentals Training,** please follow the instructions below to complete your Lab Safety Fundamentals Training Refresher:

1. Access UCLA Worksafe via the link below and sign in using your UCLA Login Information.

- a. <https://worksafe.ucla.edu/UCLA/Programs/Standard/Control/elmLearner.wml?PortalID=LearnerWeb>
2. Select "Learner Menu" in the banner located on the top right side of the home page. Select "Course Search" in the dropdown menu.
3. Find "Laboratory Safety Fundamentals Refresher" and complete the course.
4. When you have completed the course, navigate back to the "Learner Menu" again in the banner on the top right side of the page. Select "My Transcript" in the dropdown menu.
5. Find "Lab Safety Fundamentals Refresher." In that same row, select "Print" under the *Certificate* column and screenshot/clip an image of the Certificate of Completion.
6. Submit this screenshot of your Certificate of Completion when you RSVP for a CEE 1 Workshop.